

MARYLAND AVIATION COMMISSION
JANUARY 30, 2019
LINOWES CONFERENCE ROOM, THIRD FLOOR
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

OPEN SESSION

MARYLAND AVIATION COMMISSION MEMBERS

Earl Lewis, Acting Chairman
Vishal Amin
T. Chineta K. Davis
W. Drew Hawkins
John H. Kiser
Raymond C. Nichols
Philip A. Parenti
Calvin Peacock
David. L. Winstead

MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION

Ricky D. Smith, Sr.
Paul Bobson
Robin Bowie
Jeanette Cook
Jonathan Dean
Annette Fisher
Louisa H. Goldstein
Wayne S. Pennell
Al Pollard
Hazel Robinson
Robert Sager
Ashish J. Solanki
Thomas Varughese
James G. Walsh, A.A.E.

MARYLAND DEPARTMENT OF COMMERCE

Andrew Kreinik

Acting Chairman Lewis called the meeting to order at 1:03 p.m.

APPROVAL OF MINUTES –Acting Chairman Lewis

Upon request for a motion to approve the minutes of the November 14 Commission meeting, it was so moved by Commissioner Hawkins, seconded by Commissioner Nichols, and approved unanimously.

EXECUTIVE DIRECTOR’S REPORT – Ricky D. Smith

Legislative Update The recent federal government shutdown did impact BWI Marshall; however we remained open and serving customers. Security checkpoint A was closed a few times during the shutdown period and peak security wait times were at 30 minutes, compared to the normal average of 15 at BWI Marshall. Governor Hogan came to BWI to walk the security lines and thank customers. In coordination with Maryland Transportation Authority Police, BWI Marshall hosted a federal employee food drive. Over the four days of the food drive, 341 federal employees were served by the donation initiative.

MARYLAND AVIATION COMMISSION
JANUARY 30, 2019
LINOWES CONFERENCE ROOM, THIRD FLOOR
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

MDOT MAA has provided four items to the Secretary's Office as federal funding priorities:

- BWI Marshall Air Traffic Control Tower
- Martin State Airport Air Traffic Control Tower
- Taxiway F – Phase 1
- Noise Mitigation Program

State budget hearings are scheduled for January 31 and February 4.

Traffic Statistics BWI Marshall had another record year for passengers in 2018; however there are signs in the first quarter of 2019 of a slowdown due to the economy.

PLANNING & ENGINEERING– Thomas Varughese

Key Projects Update The Concourse E Extension Building, is a six-gate extension to the Concourse. The project received approval from the Maryland Board of Public Works February 8, 2017. The extension opened August 1, 2018 and the project is substantially complete. The Concourse B Apron Pavement Reconstruction project replaces the existing concrete apron. The project is anticipated to be complete in Spring 2019. Reconstruction of Taxiway B received Notice to Proceed in November 2018 and work will begin in March 2019. The five-gate extension to Concourse A in design with construction completion expected in Spring 2020.

BWI OPERATIONS & MAINTENANCE – Wayne Pennell

Runway Closures Mr. Pennell discussed a recent incident of a runway closure due to a centerline light can coming loose because of a bolt failure. Scheduled maintenance occurs regularly on the runways, typically between 1:30 a.m. and 4:30 a.m. and other runway closures for maintenance are distributed to airlines a year in advance. However, due to the design of BWI Marshall's intersecting runways, unanticipated incidents can have a serious impact on operations. Following the recent incident, BWI Marshall conducted inspections on these types of light cans to ensure they are secure and properly torqued.

MTN OPERATIONS & MAINTENANCE – Al Pollard

Aircraft operations for December increased 11% over last December. Fuel sales also increased by 4% for the month.

BUSINESS DEVELOPMENT & MANAGEMENT REPORT – James Walsh

Financial Results – H1 FY 2019 For the first half of Fiscal Year 2019, both operating and non-operating revenues have increased. A large portion of the increase in operating revenues is related to transportation network company fees, while the increase in non-operating revenues is passenger facility and customer facility charges. To date, 36% of the appropriation has been spent, which is on trend with this time last fiscal year. The upcoming projects to be financed include the \$36 million BWI Marshall shuttle bus replacement, \$50 million for the aircraft maintenance facility infrastructure, \$70 million for Concourse A improvements, and \$600 million for the Concourse A/B baggage handling system.

MARKETING & AIR SERVICE DEVELOPMENT – Annette Fisher/Paul Bobson

Air Service Update Frontier Airlines will launch four times weekly Denver service in March and three times weekly Orlando service in April. For Spring 2019, Air Canada has announced a second daily Montreal service. Spirit Airlines will launch daily service to three new markets on February 14: Jacksonville, San Juan, and Austin. On May 2, they will launch daily service to Raleigh-Durham, to increase to twice daily beginning May 16. Allegiant will begin twice weekly service to

MARYLAND AVIATION COMMISSION
JANUARY 30, 2019
LINOWES CONFERENCE ROOM, THIRD FLOOR
BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT

Sarasota on February 22, just in time for Orioles spring training. Southwest begins Saturday-only service to Grand Cayman on June 15.

Traffic Statistics Update BWI Marshall had another record year with 27.1 million passengers in 2018. Cargo in 2018 increased by 19%, year over year.

COMAR PROPOSED ACTIONS

COMAR 11.03.01.13 The Maryland Aviation Commission voted unanimously to approve MDOT MAA proceeding with the promulgation process of this new regulation which establishes public hours of operation at BWI Marshall Airport.

COMAR 11.03.01.09 The Maryland Aviation Commission voted unanimously to approve MDOT MAA proceeding with the promulgation process of this amendment to current regulation which establishes a standard for MDOT MAA to refuse, revoke, suspend or confiscate an Airport identification badge if MDOT MAA determines that an individual in possession of that badge poses a threat or potential threat to the health, safety, or welfare of the Airport property, personnel, passengers or customers.

These proposed actions had been presented to the Commission and approved on March 8, 2017; however, the promulgation process was put on hold while additional research could be completed and refined language was developed.

CLOSED SESSION

Upon request for a motion by Acting Chairman Lewis to meet in closed session, it was so moved by Commissioner W. Drew Hawkins, seconded by Commissioner Vishal Amin, and approved unanimously by Acting Chairman Lewis and Commissioners Vishal Amin, T. Chineta K. Davis, W. Drew Hawkins, John H. Kiser, Raymond C. Nichols, Philip A. Parenti, Calvin Peacock, and David. L. Winstead.

The Maryland Aviation Commission met in closed session January 30, 2019, 2:39 p.m. to 3:04 p.m., in accordance with §3-305 of the General Provisions Article, Annotated Code of Maryland, to consider the following:

- **Legal Advice** – to consult with counsel to obtain legal advice §3-305(b)(7).

Besides the Commissioners, the following individuals were present for the entire closed session discussion: Ricky Smith, Robin Bowie, Jeanette Cook, Louisa Goldstein, Wayne Pennell, and Robert Sager.

Upon request for a motion to return to Open Session, it was so moved by Commissioner Nichols, seconded by Commissioner Peacock, and approved unanimously. The meeting returned to Open Session at 3:04 p.m.

No actions were taken in closed session and only permitted items were discussed.

There being no further business, a motion to adjourn was made by Commissioner Winstead, seconded by Commissioner Amin, and approved unanimously. The meeting adjourned at 3:05 p.m.