

**MARYLAND AVIATION COMMISSION**  
**MAY 29, 2019**  
**LINOWES CONFERENCE ROOM, THIRD FLOOR**  
**BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT**

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**OPEN SESSION**

**MARYLAND AVIATION COMMISSION MEMBERS**

James F. Ports, Jr., Acting Chairman  
Vishal Amin  
T. Chineta K. Davis  
John H. Kiser  
Raymond C. Nichols  
Philip A. Parenti  
Calvin Peacock

**MARYLAND DEPARTMENT OF TRANSPORTATION**  
**MARYLAND AVIATION ADMINISTRATION**

Ricky D. Smith, Sr.  
Edward P. Carey  
Jeanette Cook  
Jonathan Dean  
Annette Fisher  
Louisa H. Goldstein  
Neal; Heaton  
Wayne S. Pennell  
Al Pollard  
Hazel Robinson  
Robert Sager  
Paul L. Shank  
Ashish J. Solanki  
James G. Walsh

**MARYLAND DEPARTMENT OF COMMERCE (ex officio)**

Kelly Schulz

Acting Chairman Ports called the meeting to order at 1:01 p.m.

**APPROVAL OF MINUTES** –Acting Chairman Ports

Upon request for a motion to approve the minutes of the January 30 Commission meeting, it was so moved by Commissioner Parenti, seconded by Commissioner Nichols, and approved unanimously.

**EXECUTIVE DIRECTOR’S REPORT** – Ricky D. Smith

Legislative Update FAA Reauthorization for FY 19-FY 23 passed with no new funds. A number of provisions are focused on airline customer service, safety, and unmanned aircraft systems.

In State legislation, there was no reduction to the budget. Three bills impacting MAA were HB 629, increasing airport workers salary to that of a federal guard salary. This bill was withdrawn. HB 368 would have required MAA to install and maintain donation boxes at security checkpoint entrances. This bill be reviewed over the interim. HB 499/SB 100 would encumber pipeline owners and operators with strict liability for damages resulting from interstate pipeline incidents. This bill, that would have impacted MAA and Southwest Airlines, was voted unfavorable in the House and withdrawn in the Senate.

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Air Service and Traffic Statistics Overall passenger traffic for the first quarter of 2019 is down 4.3% from the same period last year. This is attributed to the impacts BWI Marshall felt from the grounding of the 737 MAX 8 aircraft, several airline computer failures, and the shutdown of the federal government; however, overall, traffic is still up by 0.6% for the twelve months ending March 31. Spirit Airlines continues to grow and recorded a 29% passenger increase in the first quarter. International traffic increased 7.8% in the first quarter despite Wow Air and Icelandair ceased operations during that same quarter. Cargo traffic continues to grow, and is up more than 10% for the twelve months ending March 31.

**PLANNING & ENGINEERING**– Paul L. Shank

Key Projects Update The Concourse B Apron Pavement Reconstruction project replaces the existing concrete apron. The project is anticipated to be complete next month. Reconstruction of Taxiway B received Notice to Proceed in November 2018 and work began in March. This project is expected to be complete in November 2019. The five-gate extension to Concourse A is under construction with completion expected in Spring 2020. Taxiway rehabilitation work at the Midfield Cargo Complex is expected to be in construction in July, with completion in Summer 2020.

**MTN OPERATIONS & MAINTENANCE** – Al Pollard

Operational Statistics Aircraft operations for April are up by 20% over last April. Fuel sales also increased by 20% for the month. The increase can be attributed to additional marketing and advertising with business partners.

**AIRPORT TECHNOLOGY** – Edward Carey

Airport Technology Master Plan Overview The details of a recently completed Airport Technology Master Plan were briefed including recommendations on IT governance development; the approach to the focal areas of critical systems preservation, enhancements, cybersecurity and construction; and staffing levels.

**MARKETING & AIR SERVICE DEVELOPMENT** – Annette Fisher

Marketing Update BWI Marshall recently launched the new “We’ll Take You There” campaign which runs May to August. The Airport is hosting Customer Appreciation Month in May with the MDOT MAA team and airport partners out thanking customers and offering giveaways.

**COMAR FINAL ACTION** – Wayne Pennell

COMAR 11.03.01.09 The Maryland Aviation Commission voted unanimously to approve MDOT MAA proceeding with the promulgation process of this amendment to current regulation which establishes a standard for MDOT MAA to refuse, revoke, suspend or confiscate an Airport identification badge if MDOT MAA determines that an individual in possession of that badge poses a threat or potential threat to the health, safety, or welfare of the Airport property, personnel, passengers or customers.

This proposed action was published in the *Maryland Register* April 26, 2019. After a thirty-day public comment period, no comments were received.

**CLOSED SESSION**

Upon request for a motion by Acting Chairman Ports to meet in closed session, it was so moved by Commissioner Raymond C. Nichols, seconded by Commissioner Philip A. Parenti, and approved unanimously by Acting Chairman Ports and Commissioners Vishal Amin, T. Chineta K. Davis, John H. Kiser, Raymond C. Nichols, Philip A. Parenti, and Calvin Peacock.

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The Maryland Aviation Commission met in closed session May 29, 2019, 2:09 p.m. to 2:18 p.m., in accordance with §3-305 of the General Provisions Article, Annotated Code of Maryland, to consider the following:

- **Personnel** – to discuss a personnel action related to employees over whom the Commission has jurisdiction, §3-305(b)(1)(i).

Besides the Commissioners, the following individuals were present for the entire closed session discussion: Ricky Smith, Jeanette Cook, Louisa Goldstein.

Upon request for a motion to return to Open Session, it was so moved by Commissioner Peacock, seconded by Commissioner Davis, and approved unanimously. The meeting returned to Open Session at 2:18 p.m.

No actions were taken in closed session and only permitted items were discussed.

There being no further business, a motion to adjourn was made by Commissioner Parenti, seconded by Commissioner Davis, and approved unanimously. The meeting adjourned at 2:19 p.m.